

PERSONNEL BOARD

March 21, 2019

MEETING

Meeting was held Thursday, March 21, 2019, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Joe Rupp, Shannon Rowen, Ryan Dale, Christy Abraham. Member absent: Maggie Schiefen. Human Resources Department resource staff attending: Karen Eurich.

The meeting was opened at 1:35 p.m. by Chair Ryan Dale.

It was moved by Ryan Dale and seconded by Shannon Rowen to approve the minutes of the February 21, 2019 meeting. Voting YES: Joe Rupp, Shannon Rowen, Ryan Dale. Abstaining: Christy Abraham.

Agenda Item 1 was the request to create the classification 1025—Interpreter/Translator—N03. Nicole Gross from the Human Resources department informed the board this class was being created for the Health department. Currently the Health department employs unclassified employees to help with interpretations in addition to a translator service. The Health department has requested to create this position so they can hire employees who can get annual pay increases and will be eligible for benefits. The classification will be posted to the public and the current unclassified employees will be eligible to apply. Following discussion, it was moved by Shannon Rowen and seconded by Joe Rupp to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to revise the classifications 5290—Environmental Laboratory Specialist I and 5292—Environmental Laboratory Specialist II. Nicole Gross of the Human Resources department informed the board these classes are in the Water and Wastewater divisions of the Transportation & Utilities department. The two year automatic progression for movement is being removed from the Environmental Laboratory Specialist II position. In the future, employees will move to this class based on the duties being performed, and after a minimum of two years in the Environmental Laboratory I classification. The revisions to the Environmental Laboratory I classification include changing the minimum qualifications for the position. Following discussion, it was moved by Joe Rupp and seconded by Shannon Rowen to approve the revisions as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to amend Section 2.76.380 of the Lincoln Municipal Code—Sick Leave with Pay. Doug McDaniel of the Human Resources department explained the changes were the result of completed labor negotiations with the PAGE union. The changes are needed for employees who are not represented by the labor contract. The changes reflect an increase in Family Sick leave usage per year. Following discussion, it was moved by Ryan Dale and seconded by Joe Rupp to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was Miscellaneous Discussion. Doug McDaniel introduce Don Taute, from the City Attorney's office, to new board member Christy Abraham.

There being no further business, the meeting adjourned at 1:50 p.m.

The next scheduled meeting is tentatively set for Thursday, April 18, 2019.

Karen Eurich
Human Resources Operations Specialist

pc: Teresa Meier, City Clerk
Directors